



## Cardinal Pole Catholic School

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Headteacher: Mr A Hall BA(Hons) MA NPQH

Service Opportunity Aspiration Reward

20<sup>th</sup> June 2023

Dear Parent/Carer,

### YEAR 7 TRANSITION DAY: THURSDAY 6<sup>th</sup> JULY 2023

The Summer term is a very busy and exciting term in all schools, particularly when considering the transition between Primary and Secondary school. To lessen students' fears and to help develop a secure relationship with our students early on we will be hosting a Transition Day as outlined below:

**Where:** Cardinal Pole Catholic School, 205 Morning Lane, E9 6LG. Entrance is through the main reception.

**When:** 8:15am – 2.45pm; Thursday 6<sup>th</sup> July 2023.

**Uniform:** Students should wear their usual school uniform from their primary school.

**What to bring:** Pencil case, if students do not have one they simply need a pen for writing

As part of the day students will meet their new Form Tutors, take part in a range of fun activities designed to get to know one another and complete some routine testing.

The day is designed to be a welcoming and informative introduction to the school and will take place while all other year groups are off-site, providing the perfect opportunity for your child to explore and familiarise themselves with the building. Please see the programme attached.

**It is very important that your child attends the Transition Day. If they fail to attend they will begin the year in September less prepared than the other students and miss the opportunity to make new friends as well as getting to know staff. If your child cannot attend the day for any reason please call to let the office know.**

Please accompany your child to school on the day to the school's main entrance where you will be registered. You will be required to state whether they will be collected again at 2.45pm or if they will be allowed to make their own way home. Students will be provided with some refreshments at break time and the school will provide lunch on this day.

Please also note some other **key dates**:

**MONDAY 24<sup>TH</sup> JULY – FRIDAY 28<sup>TH</sup> JULY/MONDAY 31<sup>ST</sup> – FRIDAY 4<sup>TH</sup> AUGUST –**  
Summer school

**MONDAY 4<sup>TH</sup> SEPTEMBER** – First day of term for all Year 7, 8.30am – 3pm.

We look forward to welcoming your child on Thursday 6<sup>th</sup> July 2023 where we will begin a productive and positive relationship, working together to achieve the best for your child both in their academic and future wellbeing.

Yours sincerely,

Mr A Hall  
Headteacher

Ms G Green  
Acting Assistant Headteacher



"An Outstanding Catholic School"  
Diocese of Westminster



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## Year 7 Transition Day Programme: Thursday 6<sup>th</sup> July 2023

	7 Arrowsmith	7 Campion	7 Clitherow	7 Line	7 Southwell	7 Ward	7 More
08:15am	<b>Arrival – Students enter through the main entrance and register in the reception area. Students will be directed to the sports hall and into their form group.</b>						
08:40 – 9:00	<b>Assembly - led by Ms Green (Assistant Headteacher) and Ms Tiberi (Head of Year 7)</b>						
P1 09:00 – 09:45	Form Tutor presentation	Form Tutor presentation	Form Tutor presentation	Form Tutor presentation	Retreat With RE department	Circle time with Ms John	Chapel Retreat With Ms Fernandes, School Chaplain
P2 09:45 – 10:30	Circle time with Ms John	Tour of the School with Y7 Student Leadership	Tour of the School with Y7 Student Leadership	Chapel Retreat With Ms Fernandes, School Chaplain	Form Tutor presentation	Form Tutor presentation	Form Tutor presentation
10:30 – 10:50	<b>Break time- refreshments provided by the canteen.</b>						
P3 10:55 – 11:40	Chapel Retreat With Ms Fernandes, School Chaplain	Circle time with Ms John	Team Building Activity	Team Building Activity	Tour of the School with Y7 Student Leadership	Team Building Activity	Team Building Activity
P4 11:40 – 12:25	Team Building Activity	Team Building Activity	Circle time with Ms John	Tour of the School with Y7 Student Leadership	Team Building Activity	Chapel Retreat With Ms Fernandes, School Chaplain	Tour of the School with Y7 Student Leadership
12:25- 1:15 Lunch	<b>Lunch: Provided by the canteen.</b>						
P5 1:15- 2:00	Tour of the School with Y7 Student Leadership	Who am I? Who are we?	Chapel Retreat With Ms Fernandes, School Chaplain	Circle time with Ms John	Who am I? Who are we?	Tour of the School with Y7 Student Leadership	Who am I? Who are we?
P6 2:00- 2:45	Who am I? Who are we?	Chapel Retreat With Ms Fernandes, School Chaplain	Who am I? Who are we?	Who am I? Who are we?	Circle time with Ms John	Who am I? Who are we?	Circle time
2:45 Begin dismissal	Students who are making their own way home will be dismissed first. All other students are to be collected from the main entrance.						

Above is our exciting timetable for your child's first day at Cardinal Pole. Within it is a mixture of important enrolment tasks, as well as activities that will help students get to know the school. Your child will be placed in one of our 7 forms which are named after Saints who were martyred for their Catholic faith: Edmund Arrowsmith, Edmund Campion, Margaret Clitherow, Anne Line, Thomas More, Robert Southwell and Margaret Ward. We hope that their heroic lives will provide inspiration to our young people to stand up for the Christian values which our school holds so dear. Please find below a short outline of what each activity will involve.

ACTIVITY	EXPLANATION
Chapel Retreat	A time for prayer and reflection where your child will meet our school chaplain and learn about the inclusive nature of faith at our school.
Team Building Activities	Activity with form tutor to support students in getting to know one another.
Tour of the school	Students will have a guided tour of the school, led by the year 7 Student Leadership Team.
Who am I? Who are we?	Students will get to introduce themselves in a piece of writing and create their new Form Board as a class.
Circle time	A reflective period for students to share some of the things they are excited and concerned about secondary school.
Form tutor presentation and transition booklet for students	Form tutor will go through information for students needed to be successful in September.