



Cardinal Pole Catholic School

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Executive Headteacher: Mr A Hall BA (Hons) MA NPQH NPQEL

Head of School: Mr A O'Donoghue BA (Hons)

SOAR
SERVICE OPPORTUNITY ASPIRATION REWARD

28th March 2026

Dear Parent/Carer,

WELCOME TO CARDINAL POLE – AN OUTSTANDING CATHOLIC SCHOOL

On behalf of our Governing Body and the Lux Mundi Catholic Academy Trust, I am delighted to welcome you to Cardinal Pole Catholic School and to inform you that a place is available to join Year 7 in September 2026.

Your child will be joining an Outstanding Catholic School where children enjoy learning and achieve well. The Diocese of Westminster graded Cardinal Pole Catholic School “Outstanding” in its Catholic Schools Inspection, we also won “School of the Year” Award in 2024 and our most recent OFSTED inspection graded us “Good with an outstanding Sixth Form”. At the same time your child will be joining a close community where children are both challenged and nurtured to develop their full potential.

The transition between primary and secondary school is a very important time for a child’s education and wellbeing, below you will find dates of some key events for both you and your child to attend.

New Intake Evening Thursday 30th April 2026 (5pm – 6:20pm)

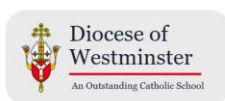
This is an opportunity to join us at Cardinal Pole. Mr Hall (Executive Headteacher), Mr O'Donoghue (Head of School) and Mr Tavares (Acting Deputy Headteacher - Transition) will deliver all the relevant and key information for your child's transition. After the presentations there will be an opportunity to ask any questions you may have during our meet and greet with the Senior Leadership Team and current students, in which food and drink will be provided. This event is for both you and your child to attend. Your child will take part in a short ‘Getting to Know You’ session with other new Year 7 students. We are very excited to meet you. Your child will be in Group «Group». Please be aware of this upon arrival.

New Intake 1 To 1 Interviews – Monday 11th May and Thursday 14th May 2026

These meetings will take place with a member of the Senior Leadership Team. This event is for both you and your child to attend so that we can learn more about your child and how best to support your child through this transition from primary to secondary education.

Primary Visits – May and June

We aim to visit every primary school for an informal discussion with your child. On the day, we will also meet with their Year 6 class teacher and a representative from the school’s pastoral team so that key teaching & learning and pastoral information can be shared with us.



Year 6 Transition Day – Thursday 2nd July 2026

A chance for your child to spend the whole day in school, meet new classmates as well as many of their teachers. The day will be spent getting to know key people, getting to know their way round the new school building as well as receiving lunch in our canteen. There will also be an opportunity to experience a 'retreat' as a part of the Catholic Life of the School.

Parents are not required to stay for this day. You will drop off your child and confirm collection arrangements for the end of the school day.

School Website – www.cardinalpole.co.uk

Please visit our school website. There is a tab in our **Admissions** area called '**Transition to Year 7 September 2026**'. This tab contains links to all of the letters we send you and other important information about the key transition events.

Next Step: Enclosed Is Your Child's Enrolment Booklet

It is essential that this information is fully completed and returned to our main school office by post, by hand or electronically.

Should you require assistance with the completion of the booklet, please call the school office and a member of our admissions team will be happy to help you.

We look forward to meeting you. If you have any additional questions, please do not hesitate to contact the school.

Yours sincerely



Mr A Hall
EXECUTIVE HEADTEACHER



Mr A O'Donoghue
HEAD OF SCHOOL