



22nd April 2025

Dear Parent/Carer

SIXTH FORM STANDARDS & EXPECTATIONS

As we approach the Summer term, we would like to provide a timely reminder on Sixth Form standards and expectations.

Teaching and Learning

Students at Key Stage 5 (Sixth Form) are expected to have a comprehensive programme of study. In school they will have 18 guided lessons and the study periods will be supervised. There is, however, an expectation that students consolidate their learning at home, whether completing home learning, classroom notes or revising content. The expectation is that students complete at least 3 hours of independent study a day.

Attendance

The school's expectation is that all students (Years 7-13) should have 95% attendance. 90% attendance means you are absent for the equivalent of one half-day every week. This has a significant impact on outcomes at both A Level and CTEC. Holding high expectations means that we are preparing the young people in our care for success in both their Key Stage 5 outcomes and higher education. Meetings will be organised with parents of students whose attendance falls below our school standard.

Conduct

We work tirelessly as an institution to our school values SOAR – **S**ervice, **O**ppportunity, **A**spiration and **R**eward. We expect all students to work towards this. Serving their community as role models, taking opportunities including enrichment and interventions, aspiring to be their best self and engaging with our comprehensive Futures programme and support. The reward of all of this work should be fantastic outcomes and students who are well prepared to be successful in the world beyond Cardinal Pole Sixth Form.

Uniform

Uniform expectations are clearly outlined and agreed when students choose to come to this sixth form. We believe that professional dress creates a professional mindset. Professional business dress (as outlined [here](#)) is all that is permitted. Any students who do not meet this standard will be sent home to only return upon meeting uniform expectations. In any circumstances where there are issues with acquiring appropriate uniform please do not hesitate to contact the year team.

We thank students for their continued dedication and commitment to their educational journey and success. We also want to thank parents and carers for their continued support. We do not doubt that working closely with families and students will inevitably have a positive impact on outcomes and aspirations of all the young people at Cardinal Pole Sixth Form.

Yours sincerely

Mr S Rahman

Assistant Headteacher – Joint Head of Sixth Form