



# Cardinal Pole Catholic School

Cardinal Pole Catholic School  
205 Morning Lane, London, E9 6LG  
Tel: 020 8985 5150

[www.cardinalpole.co.uk](http://www.cardinalpole.co.uk)

Headteacher: Mr A Hall BA(Hons) MA NPQH

Follow us on Twitter @CardinalPoleRC  
Email: [enquiries@cardinalpole.co.uk](mailto:enquiries@cardinalpole.co.uk)

15<sup>th</sup> September 2022

Dear Parent/Carer

**EARLY CLOSURE : OPEN EVENING THURSDAY 22<sup>ND</sup> SEPTEMBER 2022 – 1.15PM**  
**LATE START : FRIDAY 23<sup>RD</sup> SEPTEMBER – 9.40AM**

I write to inform you that Thursday 22<sup>nd</sup> September is our Secondary Transfer Open Evening and in order to prepare for this evening we will be closing the school at 1.15pm. Students who are supporting this evening will remain on site and have been written to separately. All students will receive a chance to eat lunch before leaving site. This is an incredibly important event for the whole school and your support is greatly appreciated.

If you have difficulties collecting your child at this time, we can make arrangements for your child to stay at school until 3pm. If you would like to take us up on this offer, please email [enquiries@cardinalpole.co.uk](mailto:enquiries@cardinalpole.co.uk) with your child's details.

Due to the lateness of the Open Evening event, I also write to inform you that there will be a late start on Friday 23<sup>rd</sup> September. Students will be expected into school at 9.40am in readiness to commence lessons at period 2.

Open Mornings commence on Monday 26<sup>th</sup> September from 9am – 10.15am until Friday 7<sup>th</sup> October. If anyone you know would like to book an appointment to view the school, please ask them to email the school office on the above email address.

Yours sincerely

Mr A Hall  
**HEADTEACHER**