



Cardinal Pole Catholic School

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Executive Headteacher: Mr A Hall BA (Hons) MA NPQH NPQEL

Head of School: Mr A O'Donoghue BA (Hons)

SOAR
SERVICE OPPORTUNITY ASPIRATION REWARD

7th November 2025

Dear Parent/Carer,

CHRISTMAS ASSESSMENT WEEK: 1st – 5th DECEMBER 2025 (Year 9)

From Monday 1st December, all students will be following a bespoke timetable for their Christmas Assessments (API). The school day will start at the usual time of 8.35am with students expected to arrive at 8.30am. Rather than attending lessons, the day is then divided into three 1.5-hour slots during which students will either complete exams in their form rooms or participate in a daily carousel in specialist subjects. The final session finishes as usual at 3pm and students will be dismissed from their final exam of the day at this time.

Timings of the Day:

8.35am-9.00am: **Registration for Session One**

9.00am-10.30am: **Session One**

10.30am-11.00am: **BREAK**

11.00am-11.15am: **Registration for Session Two**

11.15am-12.45pm: **Session Two**

12.45pm-1.15pm: **LUNCH**

1.15pm-1.30pm: **Registration for Session Three**

1.30pm-3.00pm: **Session Three**

3.00pm: **DISMISSAL**

Please see the examination timetable for your child overleaf. All students are required to bring their **PE kit** with them to school on days which are timetabled for this – these will be different days to usual. Y9 students will also be attending their end of term reward trip on the Friday of this week and letters for this will be sent out separately. Please do note that on **Friday 5th December, school will finish at the end of session 2** with an extended break time for all students to receive lunch. This will mean **all** students who are on site will be dismissed at the end of session two.

These assessments will be used to assess whether your child is making expected progress and are an important opportunity to show what they have learned in their subject areas. Please do support your child with organising their revision to give them the greatest chance of success in these assessments.

Thank you for your ongoing support.

Yours faithfully,

Ms E Connolly

Lead Deputy Headteacher – Quality of Education

