



16th December 2022

Dear Parent/Carer,

YEAR 12 PARENTS' EVENING: TUESDAY 17th JANUARY 4PM – 6PM

We are pleased to invite you to meet with your child's teachers at our Parents' Evening which will take place at school on Tuesday 17th January 2023. This event will enable us to review your child's A-level and CTEC exam grades in order to set targets for the remainder of Year 12. **All students are required to attend and parents are expected to accompany them.**

You will need to arrive between 4:00pm and 5:30pm in order to leave time for registration and to see all your child's teachers. **It is important not to be late as it will not be possible to enter after 5:30pm.**

This Parents' Evening will take place in the Sports Hall and we request that you arrange with your child for them to meet you in the school reception when you arrive to school so that they can accompany you to the correct location.

Please complete the reply slip below and return it to the school via your child's Form Tutor by **Monday 9th January 2023.**

Thank you for your ongoing support.

Yours faithfully,

Mr T Read

Assistant Headteacher - Sixth Form

REPLY SLIP – PLEASE RETURN TO YOUR FORM TUTOR

BY MONDAY 9TH JANUARY 2023

YEAR 12 PARENTS' EVENING: TUESDAY 17th JANUARY 2023 - 4PM-6PM

Child's Name:

Form:

I will / will not be able to attend Parents' Evening (circle one)

Signed:

Relationship to child: