



14<sup>th</sup> November 2018

Dear Parent/Carer,

**YEAR 11 COURSEWORK COMPLETION DAY FRIDAY 16<sup>TH</sup> NOVEMBER 2018**

Your child is expected to attend school on **Friday 16<sup>th</sup> November 2018 at the usual time of 8.30am**. Your child is expected to complete Coursework in one of these areas. If the Coursework is completed your child will be dismissed from School.

<b>Subjects of Students expected in</b>
Music – Mr Maxim
ICT – Mr Skamiotis
PE – Mr McDaid
D and T- Ms Brennan

Students without exams or coursework are not expected in school on Thursday or Friday and should use the additional time to rest and recuperate in preparation for this summers extended exam period.

Attendance to these sessions is compulsory and absence will be followed up in line with the schools truancy policy. The aim is to complete all coursework so students can focus on exam preparation in the Spring and Summer term.

Thank you for your continued support.

Yours sincerely,

Mr A O'Donoghue  
**Assistant Headteacher - Key Stage 4**