



23rd September 2020

Dear Parents/Carers,

WELCOME BACK

It was good to see all the students back to school and enjoying the company of their peers, a clear structure to their day and a full curriculum. Attendance has been excellent.

The children have returned to school looking very smart and have taken to wearing their PPE (snoods) well. A few find it difficult to remember to wear them each day and I ask that you support them with this, to keep the community safe. There is a 50p charge if replaced. Please also ensure your child brings water to school as the water fountains have been turned off, following at Covid Risk Assessment. Please see overleaf a uniform reminder.

In order to keep our school environment and community safe, we have also put in place staggered leaving times to ensure that our "bubbles" do not mix upon leaving the site. The timings are as follows:

	Monday	Tuesday-Friday
Years 7 & 8:	1.55pm	2.45pm
Years 9 & 10:	2.05pm	2.55pm
Years 11 & Sixth Form	2.15pm	3.05pm

You will be notified separately if your child is staying on site for interventions after school.

I am writing to inform you that under the current Covid 19 restrictions, we are unable to run our Open Evening for secondary transfer on the 1st October as we would normally do. However, there will be a launch on this date of our Year 7 Secondary Transfer Video which contains all the useful information you need to make a successful application to the school for any siblings as well as a virtual tour and interviews with staff and students. Open Mornings by appointment only will still be taking place week commencing Monday 5th October 2020 from 9am – 10.15am. These appointments can be made by telephoning the main office or emailing them on enquiries@cardinalpole.co.uk with OPEN MORNINGS in the subject line.

This year, I will be running virtual Parents/Carers' Forums on the first Friday of every month (the first taking place on Friday 2nd October) at 10am. Under the current restrictions, you will be able to attend this forum using Microsoft Teams where you will be able to put any questions to me (non student specific) or listen to the general information being passed to you by myself. If you are a parent/carer of a student at the school and would like to attend this forum, please send your email address to enquiries@cardinalpole.co.uk with PARENT/CARER FORUM in the subject line confirming your name, the name of your child/children and year group.

During the academic year, there are a number of resources/equipment which your child will need to have in order to complete particular pieces of work. In order to ensure that this takes place, I ask that you access ParentPay and pay the "Resources/Equipment Deposit" of £10.00 so that your child can access this equipment. Any funds that have not been debited will be refunding to you at the end of the academic year.

Thank you for your continued support during these difficult times.

Yours sincerely

J. Heffernan

Ms J Heffernan
HEADTEACHER

SCHOOL UNIFORM

Boys Uniform

- Grey Pinstripe Blazer with school logo
- Grey Trousers
- Grey long sleeve or sleeveless pullover with "V" neck with a red stripe
- Plain White with long sleeves (short sleeves shirt may be worn in the summer)
- Black Socks only
- Boys' School Tie: All boys must wear a school tie (not clip on version)
- Black low heel leather shoes (Not suede or patent) worn below the ankle. No ankle boots/boots (including "kicker" boots) No trainers or shoes which look like trainers Black laces only
- Cardinal Pole Black School Outdoor Jacket (compulsory) with School Logo (no other coats are allowed)
- Plain black bag/rucksack large enough to hold text and exercise books – no logos
- Male students should be clean shaven: (years 7-13)
- Any haircut shorter than a No.2 is not allowed.
- School scarf, hat and gloves (To be purchased from Rough Cuts. No other variation allowed).

Girls Uniform

- Grey Pinstripe Blazer with school logo
- Grey pleated skirt worn below the knee
- Grey trousers (only purchased from the School Supplier (Rough Cuts)
- Grey long sleeve or sleeveless pullover with "V" neck with a red stripe
- Plain White with long sleeves (not blouse type) (short sleeves shirt may be worn in the summer)
- Girls' School Tie: All girls must wear a school tie (not clip on version)
- Black tights or plain knee high Black socks
- Plain low heel black leather shoes worn below the ankle (Not suede or patent) No ankle boots / boots, including kicker boots. No trainers or shoes which look like trainers. Black laces only
- Cardinal Pole Black School Outdoor Jacket (compulsory) with School Logo
- Plain black bag/rucksack large enough to hold text and exercise books – no logos
- For Health and Safety reasons long hair must be tied back at all times and no headscarves are permitted of any colour. Plain black hairbands are permitted but cut off tights are not allowed.
- Extensions or hair dye which are not natural colours are not allowed: Tints and highlights of unnatural colour (yellow, orange, red, purple etc.) are not allowed.
- School scarf, hat and gloves (To be purchased from Rough Cuts. No other variation allowed).

Compulsory P.E. Kit for all Pupils

- Black shorts - Plain - no logos
- Black T-shirt with school logo - only purchased from School Supplier (Rough Cuts)
- Black socks (plain, no logos)

Optional

- Waterproof suit with school logo - only purchased from School Supplier (Rough Cuts)
- Long white football socks
- Black tracksuit bottoms (Plain, No logo), from school suppliers (Rough Cuts) or similar style **only**.

Prohibited Items

The school allows students to wear one small pair of earring studs to be worn (one in each earlobe) either Gold or Silver and a plain watch. No other jewellery items are permitted.

- No Markings or symbols which have been cut into scalp or eyebrows
- No haircut shorter than a no. 2
- No facial hair

- No extensions or hair dye which are not natural colours. Tints and highlights of unnatural colour (yellow, orange, red, purple etc.) are not allowed
- No Ankle boots, including Kickers.
- No Facial or multiple piercings
- No tattoos
- No extreme fashion styles. The school reserves the right to decide whether a hairstyle meets requirements
- No Hair accessories, including bandanas and scarves
- No nail extensions or nail colour/varnish
- No make-up - including false eyelashes
- No baseball caps
- No hoodies

Mobile phones, iPhones, all types of MP3 players, headphones are also BANNED from the school building, its premises and the immediate area surrounding the school. These items will be confiscated if seen and will only be returned to a parent/carer on a Friday.

The school will decide whether or not an item is a fashion item.

ALL UNIFORM MUST BE PURCHASED FROM THE SCHOOL SUPPLIER - ROUGH CUTS CASUALS

STUDENTS WHO PERSISTENTLY DEFY THE UNIFORM CODE WILL BE INTERNALLY EXCLUDED

Sixth Form Students Only

Students should dress in accordance with the Year 12 and Year 13 Dress Code. The Sixth form dress code is designed to promote a positive image of the school.

All Sixth Formers are expected to adhere to the code. This dress code allows considerable freedom whilst ensuring that everyone's appearance is **smart and business like**.

The expectations are:

- Knee-length skirts (girls)/full length trousers (boys/girls) – Black
- Shirt with collar/blouse – White or black
- Ties should be worn by male students on formal occasions
- V-necked Cardigan/jumper and/or smart jacket – Black
- Polishable dark shoes – not Vans, Converse, trainers or pumps
- All the above items are available from your local high street chains such as Asda, Marks and Spencer, Tesco, Primark etc.

You are not permitted to wear:

- Any outdoor coat around the building. A tailored jacket is permitted
- Sports clothing
- Trainers/Flip-Flops/canvas shoes/shoes containing any logo
- Jeans*/denim/skinny jeans or skinny trousers
- Strappy/revealing tops or bare midriffs/shoulders
- Leggings/jeggings/leather or leather-look trousers/skirts
- Skirts that are overly tight or short
- Hooded tops
- You are expected to wear clean, safe and functional clothing, which is always appropriate to the study you are undertaking.

Under no circumstances will denim, baseball caps, hats, hoodies or shorts be deemed acceptable dress.

Failure to adhere to the above dress code will lead to the student being sent home to change. Students who persistently disregard the Dress Code will be referred to the Deputy Headteacher for Behaviour.

*Please note that trousers with back pockets and rivets, even if they are not denim, count as jeans and should not be worn.