



Cardinal Pole Catholic School

Cardinal Pole Catholic School
205 Morning Lane, London, E9 6LG
Tel: 020 8985 5150

www.cardinalpole.co.uk

Headteacher: Ms J Heffernan

Follow us on Twitter @CardinalPoleRC
Email: enquiries@cardinalpole.co.uk

11th September 2020

Dear Parents/Carer

I hope you and your family are well. It was good to see all Year 11 back to school this week and looking so smart in their uniform.

Could I please remind all parents/carers of the following:-

- **Start Times:** 8.35am – this means that all students should be in the playground at this time ready for registration, arriving at 8.30am at the school gate on Flanders way.
- **Finish Times:**
Week commencing 14th September: Monday's Finish time will be 2.05pm. Tuesday-Friday will be 2.55pm. Whilst we are evaluating the return to school with all students on site.

The school day is amended with a staggered dismissal and a reduced lunchtime to maintain the integrity of year group bubbles and less congestion as they leave school and/or get on the buses. These shortened times have been secured by reducing their lunch break.

- All students not taking a school lunch should bring a pack lunch to school, please note that fizzy drinks are not permitted.
- All students should be wearing the grey snoods provided around their necks at all times whilst in school and should be used when in the circulation areas i.e. corridors/playgrounds and canteen etc.
- School sanctions begin on Wednesday 14th September. Daily detentions accrue up to 1 hour and you will be notified by an email if your child has received a sanction, the time and how long they are expected to stay. If you have any problems accessing your emails you should contact the Office.

Thank you for your continued support.

Yours sincerely

Ms J Heffernan
HEADTEACHER