



13th January 2020

Dear Parent/Carer,

YEAR 7-13 TUTOR SESSIONS WEEK BEGINNING 18TH JANUARY 2021

We recognise the importance of keeping in touch with your child on a regular basis to check on their well-being and provide an opportunity for them to ask questions and make connections.

From Monday 18th January 2021 students will be expected to log on to MS Teams and join a weekly meeting with their tutor. The session will be used to check on student welfare, pass messages about student engagement, distribute year team notices and inform students about rewards. Students can feedback any concerns they have and these can be followed up by the Tutor. The timetable will be as follows:

Day Year Group Timing:

Monday: Year 7 & Year 13 - 8.35am- 8.55am

Tuesday: Year 8 & Year 12 - 8.35am- 8.55am

Wednesday: Year 9 - 8.35am- 8.55am

Thursday: Year 10 - 8.35am-8.55am

Friday: Year 11 - 8.35am-8.55am

A Loom presentation has been set up on 'Show my Homework' and details how students should access MS Teams are contained within this presentation. Those not in attendance will receive a welfare call from the school.

Students with a lack of data or device have been asked to respond on SMH so we can support them accessing this programme. Contact can also be made through enquiries@cardinalpole.co.uk

Thank you for your continued support.

Yours sincerely,

Mr A O'Donoghue
Associate Deputy Headteacher