



10<sup>th</sup> December 2019

Dear Parent / Carer,

**ENGLISH LANGUAGE GCSE: SPEAKING EXAMS 18<sup>TH</sup> DECEMBER 2019**

For their English Language GCSE, Year 11 students are required to complete a speaking examination, which is prepared and assessed in school. On Wednesday 18<sup>th</sup> December 2019, Year 11 will be off-timetable for the day to record their speaking examinations. All students will be in school and the day will run as a normal school day with break and lunch times remaining the same. Students will be required to wear school uniform. Students will work in their normal English classes with their English teachers and will be in the following rooms for the whole day.

<b>Class</b>	<b>Teacher</b>	<b>Room</b>
11P1	Mr O'Connor	J202
11P2	Ms Nicholls	J104
11P3	Ms Davies	J105
11P4	Ms Walton	J107
11Q1	Mr McEvoy	F102
11Q2	Mr Tavares	F103
11Q3	Ms Lumb	J106
11 Engagement	Ms Fox	F207

Students will be audio-visually recorded for this speaking examination. If you have any concerns about this, please do not hesitate to contact me.

It is absolutely vital that students complete this examination for their GCSE in English Language and, therefore, we ask for your support in ensuring that your child prepares their speaking examination effectively and attends school on Wednesday 18<sup>th</sup> December 2019.

If you would like to discuss the matter further, please do not hesitate to contact me.

Thank you for your continued help and support.

Yours sincerely,

Ms F Davies  
**Head of English**