



1st February 2021

Dear Parent/Carer,

YEAR 10 PARENTS' EVENING - ONLINE APPOINTMENT BOOKING

I would like to invite you to attend our Parents' Evening on Wednesday 10th or Thursday 11th February. Parents need only attend one day. This is an important evening and provides you with an opportunity to meet with your child's Form Tutor to discuss their progress since September.

The school has introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be scheduled by you between Tuesday 2nd February from 4.00pm and midday on Monday 8th February for either 10th or 11th February. If an appointment is not scheduled by this date, you will be assigned a date and time.

Please visit <https://cardinalpole.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. Login with the following information:

- Student's First Name:
- Student's Surname:
- Student's *Date of Birth*:

If you have difficulty accessing the platform, please contact the IT Department who will be happy to add appointments on your behalf.

Thank you for your continued support.

Yours sincerely

Mr A English
Deputy Headteacher – Assessment & Curriculum