



14th October 2021

Dear Parent/Carer,

PARENT FORUM MEETINGS WITH YEAR TEAMS **Head of Year Meeting: Next One – WB 11th October 2021**

Regular contact between the school and parents/carers helps us to work together to support your child on their journey through secondary school. You will already have been invited to regular meetings with the Associate Headteacher this term. There is now a chance to meet with the Head of Year. These meetings have been scheduled for:-

Year Team	Meeting Day/Time
12 – Mr Rich	Thursday 14 th October 12noon
13 – Ms William	Friday 15 th October 9.15am

The meetings are to discuss general school arrangements such as feedback on extra-curricular programmes, trips and visits, behaviour and discipline and lunch arrangements. For specific feedback about issues regarding your child please contact your child's Head of Year directly.

The Associate Headteacher Forum will continue at 10am this half term on 8th October, 15th October and 22nd October 2021.

Invites will be emailed to all parents as a link on Microsoft Teams. Please follow the guidance below on how to access MS teams if you do not already possess an account.

Microsoft Teams can be accessed using a web browser downloaded onto your Desktop PC, laptop or iPad. Alternatively, you may wish to download the Microsoft Teams App to your smart phone. The links to the App stores are provided below.

https://play.google.com/store/apps/details?id=com.microsoft.teams&hl=en_GB

<https://apps.apple.com/ph/app/microsoft-teams/id1113153706>

Yours sincerely

J. Heffernan

Ms J Heffernan
EXECUTIVE HEADTEACHER