

Cardinal Pole Catholic School

205 Morning Lane, London E9 6LG
P 020 8985 5150 www.cardinalpole.co.uk

9th April 2014

Dear Parent/Carer,

GCSE Drama Dropdown Day: Friday 11th April 2014

As you are probably aware, your child is currently preparing for their Unit 3 GCSE drama performance exam. In order to ensure that lesson time is dedicated to rehearsal we have been working hard to ensure that all written aspects of the course are completed in time. The written work consists of controlled assessments for Unit 1 and Unit 2 which your child is yet to complete.

We have therefore secured a dropdown day on Friday 11th April 2014 in order for all written work to be completed and we ask for your support in making sure your child attends. The day will run as a normal school day and pupils must be in uniform. As it is a staff inset day access to the canteen will not be available so **pupils must bring a packed lunch with them.**

Please complete the attached reply slip to confirm your child's attendance. If for any reason you are unable to allow them to attend, please contact me at the school. If you have any queries regarding this day, please do not hesitate to contact me.

Yours sincerely,

Ms Kleanthous
Acting Head of Drama

Reply Slip

Year 11 GCSE Drama dropdown day – Friday 11th April 2014

Please complete/delete as appropriate and return to Ms Kleanthous in the Drama department:

I, the parent/carer of: «First» «Surname» in form «Form» do/do not give permission for my child to attend the dropdown detailed above.

Signed

Name of parent/Carer (please print:

Date:
