Cardinal Pole Catholic School
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Headteacher: Ms J Heffernan

5th June 2015

Dear Parent/Carer

Re: Year 10 Assessment 4 (Mock GCSE)

Please find enclosed the Assessment 4 exam timetable for your child.

Assessment 4 for Year 10 will take place week beginning **Monday 15th June 2015**. These exams will take place in GCSE exam conditions in the Sports Hall. Please ensure that your child arrives in school on time and fully equipped to sit these Mock GCSE exams.

All pupils will be subject to GCSE exam conditions and they should have a supply of black pens, a pencil, ruler, calculator, protractor, eraser and a sharpener in a transparent pencil case. Mobile phones must not be brought into the exam hall. No eating is allowed in the exam hall. Water is allowed but all labels must be removed from the bottles. Your child will attend lessons as usual when not sitting an exam. Please note the finish times of the afternoon exams as some will finish slightly later than usual.

Your child will sit Linear GCSE exams meaning that the GCSE exams will be taken for the first time in May/June of 2016 at the end of the two year GCSE course. Please encourage him/her to work very hard over the next 12 months in order to secure the best possible GCSE grades in 2016. You will receive the results of these Mock GCSE's before the end of the school year showing your child's current grade for Assessment 4 and their GCSE target grade. Academic advice on how your child can improve their work and Form tutor comments will also be included.

Please contact your child's Head of Year (Mr Murphy) on 0208 985 5150 ext. 2146 if you need to discuss any issues relating to your child's current progress at school. Please note that all pupils studying Business and Economics will do a Controlled Assessment on **Friday 26th June** from **2-5 pm** supervised by Ms Brown. All pupils are expected to attend.

Thank you for your continued support.

Yours sincerely

Paula Whyte
Deputy Headteacher