

Cardinal Pole Catholic School

205 Morning Lane, London E9 6LG
P 020 8985 5150 www.cardinalpole.co.uk

Parent / Carer of: «Forename» «Surname»
«Apartment» «HouseName»
«HouseNumber» «Street»
«Town» «Postcode»

Wednesday 4th December 2013

Dear Parent / Carer,

FREE SCHOOL MEALS

I would like to advise you that your child may be entitled to receive Free School Meals and by registering your child:

- You could be saving up to £390 per year per child
- Your child will get a free and healthy meal each day
- Your school will get extra funding

How do you know if your child qualifies for Free School Meals?

To qualify, your child must have a full time school place and you as a parent or carer must receive ONE of the following;

- Income Support
- Income-based Jobseeker's Allowance
- Income-based Employment and Support Allowance
- Child Tax Credit, provided you are not entitled to Working Tax Credit and your income is £16,190 or less
- Working Tax Credit for four weeks after your employment finishes
- The Guarantee element of State Pension Credit
- Support from the National Asylum Support Service (NASS)

As we operate a cashless catering system, no other children will know your child is entitled to Free School Meals as their account will automatically be credited with the value of a Free School Meal on a daily basis.

Most importantly, it is a proven fact that children concentrate more in lessons if they eat a good lunch.

In order to gain the financial benefit of free school meals to yourself, your child and your school, I would be grateful if you could place a claim within the next few weeks. You will need to contact the Learning Trust directly who in turn will authorise the school to process your child's entitlement.

The Learning Trust can be contacted on 0208 820 7248 or via their website: www.learningtrust.co.uk/pupil_benefits_and_grants

If you need help with completing this form, we offer a confidential support on Monday 9th December to Thursday 19th December from 9.30am to 11am. Or please call the school office to make an appointment on: 0208 985 5150.

Yours faithfully,



Ms J Heffernan

HEAD TEACHER

Enc: Learning Trust Application Form

Headteacher: Ms J Heffernan

