

# Cardinal Pole Catholic School

205 Morning Lane, London E9 6LG  
P 020 8985 5150 www.cardinalpole.co.uk

8<sup>th</sup> November 2013

Dear Parent/Carer,

*Re: Business Studies Trip to Excel centre London, Royal Victoria Dock, London, Friday 22<sup>nd</sup> November.*

Your son/daughter has been invited by Skills London 2013 to attend a jobs and careers event at the Excel Centre in London. Skills London 2013 is an organisation that strives to ensure students leave school equipped with the skills and experiences to succeed. This event is designed to showcase opportunities including apprenticeships, education, training, employment, internships and other options.

During the visit, students will meet employers, training providers, colleges and organisations wanting to meet 15-24 year olds, their parents, carers and teachers.

The visit will also give the students the chance to have a go at the careers on offer and afford the organisations present the opportunity to explain their career routes and job opportunities.

**Important information:**

**Date of trip:** Friday 22<sup>nd</sup> November.

**Time:** Students should arrive at school by 8:35am as usual. Students will return to school by 2pm.

**Uniform:** 6<sup>th</sup> form dress code

**Location:** ExCeL Centre, London, Royal Victoria Dock, London, E16 1XL

**Transport:** Public Transport. Students are expected to have an oyster travel card or the means to pay.

**Food:** Food will be provided

**Cost:** This is a free event however transportation is not free; you have to provide your child with a small amount of money on their oyster card for transportation.

**Accompanying Staff:** Mr Ogunmefun (Business Teacher), Miss Kaur (Health & Social Teacher), Miss Okine

Please sign and return the consent form below to Mr Ogunmefun by Friday 15<sup>th</sup> November to confirm a place on the trip.

Yours sincerely,  
Mr Ogunmefun

.....  
**Skills Day Event**

I give my consent for: \_\_\_\_\_ (student name), to attend the Business Studies trip to **Excel Centre on Friday 22<sup>nd</sup> November.**

Signed (parent/carers): \_\_\_\_\_

Medical information/ dietary requirements of your child that teachers on the trip should be aware of:

\_\_\_\_\_  
\_\_\_\_\_

Emergency contact number: \_\_\_\_\_

*Please return this consent slip to Mr Ogunmefun by **Friday 15<sup>th</sup> November***

