



26<sup>th</sup> February 2018

Dear Parent/Carer,

**YEAR 11 COURSEWORK COMPLETION DAYS  
THURSDAY 1<sup>ST</sup> MARCH AND FRIDAY 2<sup>ND</sup> MARCH 2018**

Your child is expected to attend school on **Thursday 1<sup>st</sup> and Friday 2<sup>nd</sup> March 2018** to complete outstanding coursework. The subjects that are running additional support for coursework are, Design Technology, ICT and PE, Music and Food. School starts at 8.35am and students will be registered in the canteen. The sessions will run on the days below.

<b>Thursday</b>	<b>Friday</b>
ICT – Ms Braithwaite	PE – Mr Hanna
Music – Mr Maxim	ICT – Ms Braithwaite
Food – Ms Stern	Music – Mr Maxim
	D and T

Students with French Listening exams and Geography exams on Thursday the 1<sup>st</sup> March 2018 will be dismissed at the end of these examinations but are expected in school from 8.35 am.

Students without exams or coursework are not expected in school on either day and should use the additional time to rest and recuperate in preparation for this summers extended exam period.

Attendance to these sessions is compulsory and absence will be followed up in line with the school's truancy policy. The aim is to complete all coursework so all focus can switch to exam preparation.

Thank you for your continued support.

Yours sincerely,

Mr A O'Donoghue  
**Assistant Headteacher - Key Stage 4**

