



Cardinal Pole
Catholic School

Cardinal Pole Catholic School
205 Morning Lane, London, E9 6LG
Tel: 020 8985 5150

www.cardinalpole.co.uk

Headteacher: Ms J Heffernan
Follow us on Twitter @CardinalPoleRC

[PARENT'S NAME]

[ADDRESS]

21st February 2018

Dear [PARENT/CARER NAME],

[STUDENT'S NAME] [FORM]

TERMINATION OF SPECIALIST MUSIC (INSTRUMENTAL/VOCAL) LESSONS

I regret to inform you that, since you have not paid for your child's specialist music lessons, they will stop will immediate effect.

Yours sincerely,

Dr C Maxim
Head of Music

