



31th January 2018

Dear Parent/Carer of [INSERT NAME],

ADDITIONAL ICT INTERVENTION SESSIONS

Based on the current assessment of your child's coursework, they have been selected to attend additional intervention sessions after school. The purpose of these sessions is to provide additional support in order to help your child achieve their end of year target grade.

Additional sessions will be held by the ICT/Computing Department and take place in school as follows:

Day: **Thursday**

Date: **8th, 22nd February and 1st March 2018**

Time: **15.30pm – 17.30pm**

Room: **F.101 Creative iMedia**

Students will need to report to their subject teacher where they will then attend their session.

It is important that your child attend these additional intervention sessions to reach their potential. Attendance will be recorded and submitted to their Head of Year/Senior Leadership Team. They are expected to catch up/make improvements on their ICT coursework during these sessions.

Should you have any queries or wish to discuss your child's progress in ICT, please do not hesitate to contact me.

Yours sincerely,

Miss G Braithwaite

Head of Computer Science & ICT

