



9<sup>th</sup> November 2017

Dear Parent/Carer,

**YEAR 10 WORK EXPERIENCE WEEK 9<sup>TH</sup>-13<sup>TH</sup> JULY 2018**

As part of the Year 10 curriculum, students will be expected to participate in the school's work related learning week to help prepare them for future decisions related to their career. Students will be given the opportunity of two different pathways to follow:

1. Students are given the opportunity to find their own placement within their chosen area. They will then be able to complete a week's placement within that organisation.
2. Students will participate in a programme of activities which will be organised by the school. This will involve students choosing from different career pathways and visiting key employers, universities and training providers. Last year, some of the organisations who we worked with included Sky TV, BT, Amec Engineering, Societe Generale Investment Bank

Attached is a copy of the placement self-find form, students will be given an overview within tutor time. The deadline for returning these forms will be 1<sup>st</sup> May 2018. This is to ensure that there is sufficient time for a Health & Safety check of the work chosen place to be carried out.

If you have any further questions then please do not hesitate to contact me.

Yours sincerely,

Mr J Egan  
**Career Guidance Manager**

