



11<sup>TH</sup> October 2017

Dear Parent/Carer

### **PARENT GOVERNOR ELECTION**

I wrote to you on 20<sup>th</sup> September 2017 to invite nominations for the vacancy for a parent Governor.

I am delighted to say that there has been a good response and there are two candidates for the vacancy. This means we must now hold a ballot.

Attached to this letter is:

- a ballot paper with the names of the candidates (in alphabetical order)
- a copy of the personal statements from the candidates.

You may vote for one of the candidates. Each parent can submit one ballot paper, regardless of the number of pupils you have attending the school. As indicated on the ballot paper you should vote by marking an 'X' alongside the name(s) of the parent(s) you support.

Once you have marked the ballot paper and completed your details on the second sheet, you should seal it in an envelope. This should then be put in the ballot box, which can be found in main reception by Tuesday 31<sup>st</sup> October 2017. If it is not possible for you to vote in person, please return the ballot paper to the above address.

The election will be decided by a simple majority of votes cast. In the event of a tie, lots will be drawn.

When the election has been completed, I will let you know the outcome. If, in the meantime, you have any queries, please let me know.

Yours sincerely

Ms J Heffernan  
**HEADTEACHER**

