



17<sup>th</sup> July 2019

Dear Parent/Carer

## KEY DATES

Cardinal Pole provides a rich and exciting curriculum, enhanced greatly by our "Culture Week". You will know there have been many events and reward trips taking place this term. My thanks go to the many staff that has helped to ensure that these events and trips were successful and enjoyable for all. Particular thanks go to Anne Gallagher and Anneka Hartley for the Poetry Showcase and "Off by Heart", to Dr Christopher Maxim for the Summer Concert, Neil McDaid and Dave Hanna for the excellent Sports Day, Matthew Fields for the Duke of Edinburgh residential and to Peter McEvoy, Matthew Fields and all of the Heads of Year for the Culture Week visits to Thorpe Park and the RAF, Science and Natural History Museums.

I would like to notify parents of a slight change to the school day next year, please see the details overleaf.

Please also see keys dates for September 2019 below:-

DATE	EVENT
<b>2018/19</b>	
Friday 19 <sup>th</sup> July 2019	Last day of 2018/19 – Student dismissal 12.30pm
Monday 22 <sup>nd</sup> – Friday 26 <sup>th</sup> July 2019	Year 6 summer school
<b>2019/20</b>	
Monday 2 <sup>nd</sup> September 2019	Inset day
Tuesday 3 <sup>rd</sup> September 2019	Year 12 late registration 1-2pm
Wednesday 4 <sup>th</sup> September 2019	New year 7s start at Cardinal Pole
Thursday 5 <sup>th</sup> September 2019	Whole school staggered start:
	8.30am - Year 7 arrival
	8.50am – Year 8 arrival
	9.10am – Year 9 arrival
	9.30am – Year 10 arrival
	9.50am – Year 11 arrival
	8.35am – 10.35am : Year 12 & 13 induction
Friday 6 <sup>th</sup> September 2019	All year groups – 8.35am arrival

I hope you all have a restful and enjoyable summer holiday and I look forward to seeing you all again on results day or in September.

Yours sincerely

*J. Heffernan*

Ms J Heffernan

**EXECUTIVE HEADTEACHER**

## The School Day 2019/20

<b>TIME</b>	<b>MONDAY</b>	<b>TUESDAY, WEDNESDAY, FRIDAY</b>		<b>THURSDAY</b>
8.35-9.05	Prep / Assembly	Prep / Assembly	8.35-9.15	PSHE / Mass
9.05-9.55	Period 1	Period 1	9.15-10.05	Period 1
9.55-10.45	Period 2	Period 2	10.05-10.55	Period 2
10.45-11.05	BREAK	BREAK	10.55-11.15	BREAK
11.05-11.55	Period 3	Period 3	11.15-12.05	Period 3
11.55-12.45	Period 4	Period 4	12.05-12.55	Period 4
12.45-13.35	LUNCH	LUNCH	12.55-13.45	LUNCH
13.35-14.25	Period 5	Period 5	13.45-14.35	Period 5
14.25-15.15		Period 6	14.35-15.25	Period 6

\*Students will be dismissed five minutes after the end of the last period of the day other than on a Friday when dismissal will be at 15.30