205 Morning Lane, London E9 6LG P 020 8985 5150 www.cardinalpole.co.uk

Monday 10<sup>th</sup> February 2014

Dear Parent/Carer,

## GCSE Business & Economics Half Term Revision – (insert students name and tutor grp)

We are offering targeted revision to GCSE Business and Economics students during half term. The purpose of the session will be to develop your child's analytical and evaluation skills ahead of their controlled assessment as well as providing additional support to secure their understanding of topic areas.

The revision session will take place as follows

Session 1: Target grades C-D

Day: Wednesday 19th February 2014

Time: 8:45am - 11:30am

## **Room:** T211

Students must arrive at school by 8.45am and register at reception. They will leave the building at 11.30am when the revision session is over. Students should be fully equipped with their text book, folder and pens. Students may also wish to bring a snack and a bottle of water as food will not be provided on site. Students may wear their own clothes.

Students who misbehave will be sent home, the privilege to attend revision classes at the school will be withdrawn and parents will be notified.

It is important that your child attends the session and therefore I thank you for your support. Should you have any queries or wish to discuss your child's progress in Business, please do not hesitate to contact me.

Yours sincerely,

Ms. Brown Deputy Head of ICT, Business & Enterprise Tel: 020 8985 5150 ex 2131

